



Dear Valued Participant:

Your application(s) **SHOULD BE POSTMARKED ASAP. *** PLEASE NOTE: YOU MUST SEND: FIVE (5) COLOR DIGITAL IMAGES AND DESCRIPTIONS EMAILED DIRECTLY TO acacinfo@gmail.com** representative of the creations to be displayed. (Images are needed to give you the most appropriate placement to insure the quality level of these events and for possible use in publicity).

28th Annual AUTUMN CRAFTS FESTIVAL at LINCOLN CENTER FOR THE PERFORMING ARTS
September 9, 10 and September 16, 17, 2017 * Columbus Avenue at 64th Street, New York**

With the American Crafts Festival at Lincoln Center, the Autumn Crafts Festival is again one of the two premier craft marketing events in the New York Metro area and is exclusively for professional craftspeople. It affords a well-proven marketplace within a semi-annual format. Average sales usually exceed \$5,500 per weekend, per capita. The Crafts Festivals at Lincoln Center for the Performing Arts are the most lucrative retail crafts markets having hosted over 7 million visitors since their inception in 1976. In addition, significant wholesale and gallery contacts and sales can be made at these events. Participation is limited to approximately 150 craft-artists per weekend so as to maintain high per capita sales. 24-hour security, clear instructions discounted, convenient and secure parking garage, and open lots, moderately priced and comfortable accommodations have all been arranged. The number of participants in each craft area will be carefully balanced so as to afford all participants their fair share of this rich market. This is an outdoor event, but booth displays may be left up overnight. Set-up is on Saturday morning. Two or more spaces may be made available. The fee per weekend is \$775 for a 10' x 10' booth, plus a 6% commission on gross sales utilizing an honor system. If you use a credit card, the total amount would be taken at once unless you require otherwise. If so, please contact us.

(Print or Type) SLIDE DESCRIPTIONS. Please include type of object, materials, height/weight, depth and price. Attach additional paper if needed.

For office use only Code _____

IMAGE 1: _____
 IMAGE 2: _____
 IMAGE 3: _____
 IMAGE 4: _____
 IMAGE 5: _____

NAME (LAST) _____ (FIRST) _____
 ADDRESS _____ CITY _____
 STATE _____ ZIP _____ COUNTY _____ PHONE() _____ CELL() _____
 FAX() _____ EMAIL _____ WEBSITE _____
 SPECIFIC CRAFT _____ TRADE NAME _____

The terms and conditions of my participation includes adherence to the contract on the **next page** of this application. My signature affixed hereto is a confirmation that I have read this contract and will abide by its terms.

SIGNATURE OF EXHIBITOR _____

Please put a 1, 2, or 3 in the box corresponding to your first, second and third choice of the weekend(s) desired

- September 9, 10** **September 16, 17** **Both Weekends**

Please check box indicating size of booth desired.

- 1 space (10'x10') \$775 1 ½ spaces (15'x10') \$1162 2 spaces (20'x10') \$1550
 Corner Space - \$120 additional Electric \$85 for 250 watts (limited electric available).

If you are using a credit card to pay fees, an additional \$20 per booth will be charged:

Charge to: Visa MasterCard Account # _____

Expiration Date _____ Authorized Signature _____

Name on Card _____ Billing Address _____

_____ Number of invitation postcards _____ Number of invitation stickers _____ Email Postcard image.

I will I will not demonstrate my craft. Exhibitor requests: _____

*****Please refer to Checklist on the next page of this application**

28th Annual Autumn Crafts Festival
September 9, 10 and September 16, 17, 2017

CHECKLIST:

1. Enclose a \$175 check or money order currently dated, plus a check for the balance of booth fees, which may be post-dated to May 1, 2017. Make separate check(s) or money order(s) for each weekend payable to the American Concern for Artistry and Craftsmanship or ACAC. If upon acceptance an artist is forced to cancel his or her participation, 100% of booth fees minus the \$175 deposit per weekend will be returned upon written receipt of cancellation before May 1st. No refunds will be given thereafter.
2. A self-addressed #10 envelope with 78¢ postage if you include items to be returned. Also enclose a self-addressed postcard or send application "certified" with a return receipt if you wish confirmation that we received your applications.
3. Check appropriate boxes on application forms.
4. Request(s)
5. **SIGN** application forms and **fill out COMPLETELY**.
6. Five (5) color slides or digital images emailed directly to acacinfo@gmail.com representative of the work you plan to display plus slide descriptions. (Slides/images are required of all participants).
7. Please mail your completed applications to: **ACAC. P.O. Box 650, Montclair NJ 07042**

American Concern for Artistry and Craftsmanship * Phone (973) 746-0091 * Fax (973) 509-7739

**Contract for any and all 2017 events at Lincoln Center for the Performing Arts
and/or the Nassau County Museum of Art**

1. I agree not to hold Lincoln Center for the Performing Arts or the Nassau County Museum of Art, Nassau County, the City of New York, The New York City Department of Parks or the Nassau County Department of Parks or the American Concern Artistry and Craftsmanship, or any of their members, officers, sponsors or their patrons, or the property owners, managers and representatives on whose property I am privileged to exhibit my work, responsible for personal injuries or property damage, and I agree not to be party to any legal action against them.
2. All exhibitor personnel, merchandise, fixtures, etc., on the premises are my own sole responsibility and I agree to indemnify and hold harmless Lincoln Center for the Performing Arts, the Nassau County Museum of Art, the City of New York, the New York City Department of Parks and the Nassau County Parks Department, Nassau County, the American Concern Artistry and Craftsmanship or any of their members, officers, or their patrons, sponsors, managers and representatives or property owners upon whose property I am exhibiting my work from all liability stemming from their presence or their acts.
3. I will cause no damage to the Lincoln Center property or that of the Nassau County Museum of Art in any way especially through negligent decorating; and I agree to reimburse the American Concern Artistry and Craftsmanship in full for all expenses incurred in repairing such damage if it occurs. In addition I will not paint my booth on Lincoln Center for the Performing Arts property or property of the Nassau County Museum of Art.
4. I agree to abide by all applicable state, federal and local laws and any rules and requests that the American Concern Artistry and Craftsmanship may make from time to time for the safety and operation of this event.
5. I will leave my booth clean and free of refuse at the end of the weekend.
6. My exhibit will consist ONLY OF MY ORIGINAL HAND-CRAFTED WORK along with a demonstration of my craft if I so wish. I understand that exhibitors that display items that are not indicative of the kind or quality of items represented in the slides that accompany my application will be expected to desist from displaying these items upon demand.
7. I understand that I must leave the Festival immediately upon demand by the promoter or his staff if I have been found to be selling or displaying items not of my own design or items manufactured in mass and/or imported. Under these circumstances, booth fees will not be returned.
8. I agree to pay the American Concern Artistry and Craftsmanship 6% of my total gross sales including commissions and orders taken at the American Crafts Festival, the Autumn Crafts Festival and the Craft and Fine Art Festival. I understand that this 6% commission will be collected at the end of each day of each Crafts Festival at Lincoln Center for the Performing Arts and the Nassau County Museum of Art.
9. I understand that the space assigned to me is non-transferable and that if for any reason whatsoever consent to exhibit is denied, the liability of the American Concern Artistry and Craftsmanship shall be limited to the return of my booth fees at the sole discretion of the American Concern Artistry and Craftsmanship. I am fully aware that my permit may be revoked for infraction of the foregoing regulations and that if the show is cancelled due to weather, calamity, acts of God or war, I will receive no reimbursement or compensation.
10. I agree that upon sale of merchandise I will give a receipt upon request and will refund full purchase if a customer is unsatisfied with the quality of workmanship or if defects in materials or craftsmanship are found to exist within 30 days of purchase.
11. I agree to pay Sales Tax on all sales direct to Government Authorities.
12. American Concern Artistry and Craftsmanship may use any photographs and information submitted by me for publicity purposes.
13. All booths must be weighted at all four corners using at least 45 pounds per corner. I understand that an unweighted or inadequately weighted booth will not be permitted.
14. I understand that if upon acceptance I am forced to cancel my participation, 100% of booth fees minus the \$175 deposit per weekend will be returned upon written receipt of cancellation before May 1, 2017. No refunds will be given thereafter.

The terms and conditions of my participation includes adherence to the contract above. My signature affixed hereto is a confirmation that I have read this contract and will abide by its terms.

SIGNATURE OF EXHIBITOR _____ Date _____

Print Name _____